

# DSH PSYCHOTROPIC MEDICATION

## Operational Procedures

### APPENDIX – NON-FORMULARY REVIEW PROCESS

#### I. PURPOSE:

The purpose of this policy chapter is to outline a process for the review of non-formulary medications that ensures those medications are used in a clinically efficacious and cost-effective manner.

#### II. MEDICATION LIST:

Non-formulary medications are medications not included in the California Common Drug Formulary (CDF) or the CDF as amended at local DSH facilities per open CDF classes.

#### III. PROCEDURE:

The Pharmacy and Therapeutics Committee (P&T) and/or MRC/TRC will designate clinical reviewers to provide reviews on non-formulary medication approvals, those medications to be determined by the relevant committee specific.

- A. At the discretion of the Medical Director and request of the relevant Medical Staff Committee, clinical reviewers may include senior supervising psychiatrists.
- B. Within each DSH facility, the P&T Committee and/or the MRC/TRC will utilize a process that and ensures the appropriate initial approval of a non-formulary medication for a specific trial period.
- C. At specified time intervals determined by the relevant committee, a clinical review of the patient's response will be conducted to decide whether the non-formulary medication can continue to be dispensed.
- D. If the medication is declined for continued dispensing, the clinical reviewer will assist the treating physician by recommending alternatives.
- E. When a medication is declined for continued use an appeal process shall be available to the prescriber.

#### IV. REPORTING:

The relevant committee will report initial and continued non-formulary medication approvals to the Medical Staff at least semi-annually and will make

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such reports or the data from such reports available to the Chief of Staff for reporting to the Medical Directors Council and/or the Governing Body.